**CENTRES FOR INNOVAION AND ENTREPRENEURSHIP (CIE)**

**APPLICATION FORM**

1. **COMPANY INFORMATION**

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| --- | --- |
| **Name of Company:** |  |
| **Date of Application:** |  |
| **Contact Person**  **Name:**  **Designation:**  **Cellphone number:**  **Landline:**  **Email Address:** |  |
| **Duration to complete the project:** |  |
| **Total Funds required to complete the project:** |  |
| **Location:**  **Province:**  **District Municipality:**  **Local Municipality:**  **Town:**  **Physical address:** |  |
| **Name of previous/ current TIA funded programme / innovation funding through NSI organisation:** | *[Please attached proof of previous or current TIA funded programme / innovation funding through NSI organisation, e.g., contract/ award letter / funding agreement or any relevant document]* |

1. **PROJECT DETAILS**

*[Include the proposed centre name and the geographic location (province, municipality, town) where the centre will be set-up. Also include an overview of the proposed centre detailing the purpose, targeted number of SMMEs (geographic location), types of training (s) to be offered, and expected outcomes.]*

1. **GOVERNANCE STRUCTURE FOR THE CIE**

*[Describe the governance model if applicable. Include institutional representatives. Does the organisation have a board of directors/trustees? Please provide their names and contact numbers, areas of expertise and contribution to the proposed centre.]*

1. **EXPECTED OUTCOMES/ ENVISAGED OUTPUTS**

*[What are the expected outputs of the project and how would they be measured? How will your offering benefit your local economy and community and/or South Africans? Please consider the following areas such as technology innovation, skills development and support to SMMEs in innovation and entrepreneurship. Outline the anticipated job creation for local communities, explain how the project will increase the competitiveness of local entrepreneurs in the innovation and entrepreneurship sector, detail how the project will contribute to the developments of highly skilled capacity and knowledge in innovation and entrepreneurship. Also include envisaged outputs through the innovation process- prototypes, IP, market ready product, new enterprises created.]*

1. **PROJECT TEAM AND COMPETENCIES**

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| --- | --- | --- | --- | --- |
| **Name and Surname** | **Role in the Project** | **Qualifications (specify project related qualifications)** | **Experience (specify project related experience)** | **Any capacity gaps identified for fundable CIE activities** |
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1. **PROPOSED TRAINING / SUPPORT TO BE OFFERED**

* *Clearly outline the relevant training programme/intervention, including specific activities and targets.*
* *Clearly describe your ability to train a minimum of 30 SMMEs in innovation and entrepreneurship.*
* *Clearly describe your access to training facilities, tools and materials.*

1. **PROJECT PLAN**

(include work packages, activities, number of SMMEs to be trained, duration, deliverables and budget)

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Work packages** | **Activities** | **Duration** | **Start and end period** | **Deliverables** | **Budget** | **Targeted beneficiaries** | **Risks** | **Risk mitigation measures** |
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1. **SUPPORTING DOCUMENTS**

* Demonstrable track record of working in the proposed technology field.
* Proof of being a current/ previous TIA investee / or innovators funded through other organisations in the National System of Innovation (NSI) (e.g., Contract/award letter/Invoice).
* Proof of accreditation with SETA (if available).
* Due diligence checklist.

**Not**e: Only applications completed on the provided application form will be accepted. Submit completed forms via email to Ms Atini Noholoza at [CIE@tia.org.za](mailto:CIE@tia.org.za)