

The Technology Innovation Agency (TIA or the Agency), an initiative of the Department of Science and Technology, has a mandate to enable and support technological innovation across all sectors of the economy in order to achieve socio-economic benefits for South Africa and enhance its global competitiveness.

The Agency is a public entity with the aim of enhancing the country's capacity to translate a greater proportion of local research and development from Higher Education Institutions, Science Councils, Public Entities and Private Research Institutions into commercial technology products and services. For further information, please visit our website: www.tia.org.za

PORTFOLIO MANAGER ENERGY: REF: TIA/03/10/15

Main job purpose:

To deliver an STA strategy aligned portfolio of successful technology innovation projects, with plans to move from one technology readiness level to the next, towards full commercialisation

- The incumbent will report to the Head: Energy

Key Responsibilities:

- All aspects of the project life cycle from sourcing to exit are efficiently managed.
- Budgets are disbursed timeously in alignment with annual plans and within agreed quarterly variances.
- Operational expenditure is managed according to plan and policy.
- Annual target of 3rd party funding is sourced for portfolio.
- The financial returns agreed within portfolios are achieved.
- High levels of customer satisfaction exists - project perceived PM's to have assisted them on the road to success.
- Credible success stories are published and effective eco system is built around the portfolio.
- Agreed turnaround times are achieved.
- Development of and adherence to all relevant policies and framework is carried out.
- Ensure compliance to all TIA systems (performance management, HR, Finance, Stakeholder Information, etc)
- Project information is accurately and completely recorded on the Fund Management System.

Requirements:

Essential 4 year tertiary qualification in Science/Engineering in the relevant portfolio or an equivalent relevant degree Preferred: Tertiary qualification in Science plus a business qualification. Essential: A minimum of 3 years experience within technology innovation environment. Preferred: 3 years technology innovation experience plus 2 years experience in a private sector or portfolio management context.

Apply via email to recruit@tia.org.za, quote reference (REF) number in subject line by no later than 31 October 2015, at 17:00.

Important note: If you do not hear from us within three months of the closing date, please regard your application as unsuccessful • Correspondence will be entered into with short-listed candidates only • Technology Innovation Agency reserves the right not to make an appointment • Appointment is subject to security clearance, the signing of a performance agreement or plan, verification of the applicant's documents and reference checking • Applications received after the closing date will not be considered • Please clearly indicate the reference number of the position you apply for in the subject line of your application. • If you apply for more than one position, submit separate applications.